

CITY OF LEBANON

Lebanon, Kansas

FINANCIAL STATEMENTS AND INDEPENDENT AUDITOR'S REPORT

December 31, 2011

**MAPES & MILLER
Certified Public Accountants
Phillipsburg, Kansas 67661**

**CITY OF LEBANON
Lebanon, Kansas**

December 31, 2011

City Council

Rick Chapin – President

Boyd Beardslee

James Herndon

Randy Maus

Doug Rippe

**Duane Ream, Mayor
Connie Herndon, Clerk
Sondra Kennedy, Treasurer**

**CITY OF LEBANON
Lebanon, Kansas**

For the Year Ended December 31, 2011

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MAPES & MILLER LLP

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INDEPENDENT AUDITOR'S REPORT

**Mayor and City Council
City of Lebanon
Lebanon, KS 67646**

We have audited the summary statement of cash receipts, expenditures, and unencumbered cash balances of the City of Lebanon, Kansas, as of and for the year ended December 31, 2011, which comprises the basic financial statement of the City's primary government, as listed in the table of contents. This financial statement is the responsibility of the City of Lebanon, Kansas' management. Our responsibility is to express an opinion on the financial statement based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the Kansas Municipal Audit Guide. Those standards require we plan and perform the audit to obtain reasonable assurance about whether the financial statement is free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statement. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

The financial statement does not include financial data for the City's legally separate component units. Accounting principles generally accepted in the United States of America require the financial data for those component units to be reported with the financial data of the City's primary government unless the City also issues financial statements for the financial reporting entity that include the financial data for its component units. The City has not issued such reporting entity financial statements. The effect on the financial statement of the omission of the component units, although not reasonably determinable, is presumed to be material.

As described more fully in Note 1, the City of Lebanon, Kansas has prepared this financial statement using accounting practices prescribed by the State of Kansas to demonstrate compliance with the cash basis and budget laws of the State of Kansas, which practices differ from accounting principles generally accepted in the United States of America. The effects on the financial statement of the variances between these statutory accounting practices and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

Mayor and City Council
Lebanon, Kansas
September 11, 2012
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In our opinion, because of the omission of the component units, as discussed above, and because of the effects of the matter discussed in the preceding paragraph, the financial statement referred to above does not present fairly, in conformity with accounting principles generally accepted in the United States of America, the financial position of the City of Lebanon, Kansas as of December 31, 2011, or the respective changes in its financial position for the year then ended.

Also, in our opinion, the financial statement referred to above presents fairly, in all material respects, the aggregate cash and unencumbered cash balance of the primary government of the City of Lebanon, Kansas, as of December 31, 2011, and the aggregate cash receipts and expenditures for the year then ended, on the basis of accounting described in Note 1.

Our audit was conducted for the purpose of forming an opinion on the financial statement. The summary of expenditures-actual and budget and individual fund schedules of cash receipts and expenditures-actual and budget (Schedules 1 and 2 as listed in the table of contents) are presented for analysis and are not a required part of the statutory financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statement. The information has been subjected to the auditing procedures applied in the audit of the financial statement and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statement or to the financial statement itself, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statement as a whole.

Respectfully submitted,

Mapes & Miller LLP
Certified Public Accountants

September 11, 2012
Phillipsburg, Kansas

CITY OF LEBANON
Lebanon, Kansas

Statement 1
Page 1 of 2

SUMMARY OF CASH RECEIPTS, EXPENDITURES, AND UNENCUMBERED CASH
For the Year Ended December 31, 2011

FUNDS	Beginning Unencumbered Cash Balance	Prior Year Cancelled Encumbrances	Cash Receipts	Expenditures	Ending Unencumbered Cash Balance	Add Outstanding Encumbrances and Accounts Payable	Ending Cash Balance
Governmental Type Funds:							
General Fund							
General Operating Fund	\$ 5,539	\$ -	\$ 100,817	\$ 99,793	\$ 6,563	\$ 2,125	\$ 8,688
Special Revenue Funds							
Library Fund	-	-	5,548	5,548	-	-	-
Special City Highway Fund	1,428	-	6,212	5,879	1,761	215	1,976
Fire Fund	4,847	-	7,279	10,828	1,298	744	2,042
Fire Donation Fund	4,291	-	17,702	7,598	14,395	-	14,395
Capital Improvements Fund	77,096	-	31,892	40,674	68,314	8,625	76,939
Capital Projects Fund							
Community Center Fund	40,486	-	449,149	491,130	(1,495) *	1,950	455
Proprietary Type Funds:							
Enterprise Funds							
Water Fund	4,956	-	49,543	48,607	5,892	507	6,399
Sewer Fund	1,600	-	11,937	12,470	1,067	-	1,067
Landfill Fund	1,114	-	23,416	22,068	2,462	1,326	3,788
Total Reporting Entity	\$ 141,357	\$ -	\$ 703,495	\$ 744,595	\$ 100,257	\$ 15,492	\$ 115,749

* See Note 5 (Cash Basis Exception)

The notes to the financial statement are an integral part of this statement.

CITY OF LEBANON
Lebanon, Kansas

Statement 1
Page 2 of 2

SUMMARY OF CASH RECEIPTS, EXPENDITURES, AND UNENCUMBERED CASH
For the Year Ended December 31, 2011

	<u>Ending Cash Balance</u>
Composition of Cash:	
The Peoples Bank - Lebanon, Kansas	
Checking Account	\$ 455
NOW Account	<u> 115,294</u>
Total Reporting Entity	<u><u>\$ 115,749</u></u>

The notes to the financial statement are an integral part of this statement.

CITY OF LEBANON
Lebanon, Kansas

NOTES TO FINANCIAL STATEMENT
December 31, 2011

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

REPORTING ENTITY

The City of Lebanon, Kansas, the primary government, was incorporated in 1918, and operates as a third class city in accordance with the laws of the State of Kansas. The City operates under a mayor-council form of government and provides the following services: public safety (police and fire protection), highways and streets, water, sewer, sanitation, health and social services, culture and recreation services, planning and zoning, public improvements, and general administrative services.

Accounting principles generally accepted in the United States of America require government financial statements to include the primary government and its component units. Component units of a governmental entity are legally separate entities for which the primary government is considered to be financially accountable and for which the nature and significance of their relationship with the primary government are such that exclusion would cause the combined financial statements to be misleading or incomplete. The primary government is considered to be financially accountable if it appoints a majority of an organization's governing body and imposes its will on that organization. The primary government may also be financially accountable if an organization is fiscally dependent on the primary government, regardless of the authority of the organization's governing board.

Based on the application of the criteria set forth by the Governmental Accounting Standards Board, management has determined that the Housing Authority and Library are component units of the City. Financial information for the component units have not been reported in the City's financial statements. Accordingly, these financial statements present the activities of the primary government only and are not a complete presentation in accordance with generally accepted accounting principles.

The following component units of the City are not presented in the financial statements:

Lebanon Public Library-The Lebanon Library Board operates the City's Public Library. Acquisition or disposition of real property by the board must be approved by the City. The City levies taxes for the Library. Bond issuances must be approved by the City. Upon request, separate financial statements are available at the Lebanon Public Library, Box 67, North Main, Lebanon, Kansas, 66952.

Lebanon Housing Authority-The Lebanon Housing Authority Board operates the City's housing projects. The housing authority can sue and be sued, and can buy, sell, or lease real property. Bond issuance must be approved by the City. Upon request, separate financial statements are available at the Lebanon Housing Authority, Kansas Ave, Lebanon, Kansas 66952.

FUND ACCOUNTING

The accounts of the City are organized on the basis of funds. A fund is defined as an independent fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations. Funds are classified into three categories: governmental, proprietary, and fiduciary. Within each of these three categories there are one or more fund types. The City uses the following fund types:

Governmental Type Funds

General Fund – The general fund is used to account for all financial resources except those required to be accounted for in another fund.

Special Revenue Funds – Special revenue funds are used to account for the proceeds of specific revenue sources (other than for major capital projects) that are legally restricted to expenditures for specified purposes only.

Capital Projects Funds – Capital projects funds are used to account for all financial resources segregated for the acquisition or construction of major capital facilities (other than those financed by enterprise funds).

Proprietary Type Funds

Enterprise Funds - Enterprise funds are used to account for operations that are financed and operated in a manner similar to private business enterprises, where the stated intent is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges, or where periodic determination of revenues earned, expenses incurred and/or net income is deemed appropriate for capital maintenance, public policy, management control, accountability or other purposes.

BASIS OF ACCOUNTING

Statutory Basis of Accounting - The statutory basis of accounting, as used in the preparation of this statutory basis financial statement, is designed to demonstrate compliance with the cash basis and budget laws of the State of Kansas. Cash receipts are recognized when the cash balance of a fund is increased. Expenditures include disbursements, accounts payable, and encumbrances, with disbursements being adjusted for prior year's accounts payable and encumbrances. Encumbrances are commitments related to unperformed (executory) contracts for goods and services, and are usually evidenced by a purchase order or written contract. For an interfund transaction, a cash receipt is recorded in the fund receiving cash from another fund, and an expenditure would be charged in the fund from which the transfer is made.

The City has approved a resolution that is in compliance with K.S.A. 75-1120a(c), waiving the requirement for application of generally accepted accounting principles and allowing the City to use the statutory basis of accounting.

Departure from Accounting Principles Generally Accepted in the United States of America-

The basis of accounting described above results in a financial statement presentation which shows cash receipts, expenditures, cash and unencumbered cash balances. Balance sheets that would have shown noncash assets such as receivables, inventories, and prepaid expense, liabilities such as deferred revenue and matured principal and interest payable, and reservations of the fund balance are not presented. Under accounting principles generally accepted in the United States of America, encumbrances are only recognized as a reservation of fund balance; encumbrances outstanding at year end do not constitute expenditures or liabilities. Consequently, the expenditures as reported do not present the cost of goods and services received during the fiscal year in accordance with generally accepted accounting principles in the United States of America. Capital assets that account for the land, buildings, and equipment owned by the City are not presented in the financial statements. Also, long-term debt such as general obligation bonds, capital leases, temporary notes, and compensated absences are not presented in the financial statements.

LEAVE POLICIES

Vacation Leave

The City Clerk and Superintendent receive two weeks of vacation each year. Unused vacation leave cannot be carried over to the following year. Therefore, there are no liabilities for vacation leave recorded or estimated at December 31, 2011.

Sick Leave

The City Superintendent receives one day of sick leave each month. Unsued sick leave cannot be carried over to the following year. Therefore, there are no liabilities for sick leave recorded or estimated at December 31, 2011.

REIMBURSEMENTS

Reimbursements are defined as repayments of amounts remitted on behalf of another party. All reimbursements shown in the financial statements meet the following criteria: 1) the related disbursement was made in the current year on behalf of the payee, 2) the item paid for was directly identifiable as having been used by or provided to the payee, and 3) the amount of the reimbursement was directly tied to the amount of the original cash disbursement.

2. BUDGETARY INFORMATION

Kansas statutes require that an annual operating budget be legally adopted for the general fund, special revenue funds (unless specifically exempted by statute), debt service funds, and enterprise funds. Although directory rather than mandatory, the statutes provide for the following sequence and timetable in the adoption of the legal annual operating budget:

1. Preparation of the budget for the succeeding calendar year on or before August 1st.
2. Publication in local newspaper on or before August 5th of the proposed budget and notice of public hearing on the budget.
3. Public hearing on or before August 15th, but at least ten days after publication of notice hearing.
4. Adoption of the final budget on or before August 25th.

The statutes allow for the governing body to increase the originally adopted budget for previously unbudgeted increases in revenue other than ad valorem property taxes. To do this, a notice of public hearing to amend the budget must be published in the local newspaper. At least ten days after publication, the hearing may be held and the governing body may amend the budget at that time. There were no such budget amendments for the year ended December 31, 2011.

The statutes permit transferring budgeted amounts between line items within an individual fund. However, such statutes prohibit expenditures in excess of the total amount of the adopted budget of expenditures of individual funds. Budget comparison statements are presented for each fund showing actual receipts and expenditures compared to legally budgeted receipts and expenditures.

All legal annual operating budgets are prepared using the statutory basis of accounting, in which revenues are recognized when cash is received, and expenditures include disbursements, accounts payable, and encumbrances, with disbursements being adjusted for prior year's accounts payable and encumbrances. Encumbrances are commitments related to unperformed (executory) contracts for goods and services, and are usually evidenced by a purchase order or written contract. Any unused budgeted expenditure authority lapses at year end.

A legal operating budget is not required for capital projects funds, fiduciary funds, permanent funds, and the following special revenue funds:

Fire Donation Fund
Capital Improvements Fund

Spending in funds which are not subject to the legal annual operating budget requirements is controlled by federal regulations, other statutes, or by the use of internal spending limits established by the governing body.

3. PROPERTY TAXES

Property taxes are levied November 1st of the calendar year. A lien is placed on the property when the taxes are levied. The taxes are due ½ on December 20th and ½ the following May 10th. Any taxes unpaid at the due dates are considered delinquent. Collection of current year property tax by the County Treasurer is not completed, apportioned nor distributed to the various subdivisions until the succeeding year: such procedure being in conformity with governing state statutes. Consequently, current year property taxes receivable are not available as a resource that can be used to finance the current year operation of the City and therefore are not susceptible to accrual.

It is not practical to apportion delinquent taxes held by the County Treasurer at the end of the audit period and, further, the amounts thereof are not material to the financial statements taken as a whole.

4. COMPLIANCE WITH KANSAS STATUTES

- A. K.S.A. 10-1117 requires fund encumbrance records be maintained during the year for each fund. The City does not maintain encumbrances, thus violating K.S.A. 10-1117.

B. K.S.A. 10-816 requires checks outstanding for two years or more be cancelled and restored to the fund originally charged. The City had a check listed on the outstanding check list that was more than two years old, thus violating K.S.A. 10-816.

C. The City is not aware of any other noncompliance with Kansas Statutes.

5. CASH BASIS EXCEPTION

The City of Lebanon received a Community Development Block Grant (CDBG). The grant document requires the City to expend the monies before they can request reimbursement, which caused the City to have negative unencumbered cash in the Community Center Fund at December 31, 2011. K.S.A. 12-1664 provides an exception for a cash basis law violation for intergovernmental grant funds to expend monies for grant purposes with the expectation of monies to be reimbursed to the City under conditions of the grant award.

6. DEPOSITS AND INVESTMENTS

Deposits

As of December 31, 2011, the City of Lebanon had no investments. K.S.A. 9-1401 establishes the depositories which may be used by the City. The statute requires banks eligible to hold the City's funds have a main or branch bank in the county in which the City is located or in an adjoining County, if such an institution has been designated as an official depository and the banks provide an acceptable rate of return on funds. In addition, K.S.A. 9-1402 requires the banks to pledge securities for deposits in excess of FDIC coverage. The City has no other policies that would further limit interest rate risk.

K.S.A. 12-1675 limits the City's investment of idle funds to time deposits, open accounts, and certificates of deposit with allowable financial institutions; U.S. government securities; temporary notes; no-fund warrants; repurchase agreements; and the Kansas Municipal Investment Pool. The City has no investment policy that would further limit its investment choices.

Concentration of Credit Risk

State statutes place no limit on the amount the City may invest in any one issuer as long as the investments are adequately secured under K.S.A. 9-1402 and 9-1405.

Custodial Credit Risk – Deposits

Custodial credit risk is the risk that in the event of a bank failure, the City's deposits may not be returned to it. State statutes require the City's deposits in financial institutions to be entirely covered by federal depository insurance or by collateral held under a joint custody receipt issued by a bank within the State of Kansas, the Federal Reserve Bank of Kansas City, or the Federal Home Loan Bank of Topeka, except during the designated "peak periods" when required coverage is 50%. All deposits were legally secured at December 31, 2011.

At December 31, 2011, the City's carrying amount of deposits was \$115,749 and the bank balance was \$282,647. The bank balance was held by one bank resulting in a concentration of credit risk. Of the bank balance \$282,647 was covered by federal depository insurance.

Custodial Credit Risk – Investments

For an investment, this is the risk that, in the event of the failure of the issuer or counterparty, the City will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. State statutes require investments to be adequately secured.

7. INTERFUND TRANSFERS

Operating transfers were as follows:

<u>From</u>	<u>To</u>	<u>Statutory Authority</u>	<u>Amount</u>
General Operating Fund	Capital Improvements Fund	K.S.A. 12-1,118	\$ 17,104
Landfill Fund	Capital Improvements Fund	K.S.A. 12-825d	1,296

8. RISK MANAGEMENT

The City is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets, errors and omissions; injuries to employees; and natural disasters for which the City purchases commercial insurance.

No settlements have exceeded coverage levels in place during the past fiscal year.

9. CAPITAL PROJECTS

Capital project authorizations with approved charge orders compared to cash disbursements and accounts payable from inception are as follows:

	<u>Project Authorization</u>	<u>Cash Disbursements and accounts Payable to Date</u>
Community Building	\$529,353	\$521,164

10. LONG-TERM DEBT

Changes in long-term liabilities for the City for the year ended December 31, 2011, were as follows:

Issue	Interest Rates	Date of Issue	Amount of Issue	Date of Final Maturity	Beginning Balance 1/1/2011	Additions	Reductions/ Payments	Ending Balance 12/31/2011	Interest/ Service Fees Paid
Capital Lease Fire Truck	3.50%	12/09/09	<u>\$ 27,847</u>	12/31/14	<u>\$ 6,334</u>	<u>\$ -</u>	<u>\$ 6,334</u>	<u>\$ -</u>	* <u>\$ 81</u>
Total Long-Term Debt					<u>\$ 6,334</u>	<u>\$ -</u>	<u>\$ 6,334</u>	<u>\$ -</u>	<u>\$ 81</u>

* Additional payments were made by the City allowing them to pay off the lease before the maturity date.

CITY OF LEBANON, KANSAS
SUPPLEMENTARY INFORMATION
FOR THE YEAR ENDED DECEMBER 31, 2011

CITY OF LEBANON
Lebanon, Kansas

Schedule 1

SUMMARY OF EXPENDITURES - ACTUAL AND BUDGET
(Budgeted Funds Only)
For the Year Ended December 31, 2011

FUNDS	Certified Budget	Adjustment for Qualifying Budget Credits	Total Budget for Comparison	Expenditures Chargeable to Current Year	Variance Over (Under)
Governmental Type Funds:					
General Fund					
General Operating Fund	\$ 101,283	\$ -	\$ 101,283	\$ 99,793	\$ (1,490)
Special Revenue Funds					
Library Fund	6,380	-	6,380	5,548	(832)
Special City Highway Fund	7,468	-	7,468	5,879	(1,589)
Fire Fund	22,637	-	22,637	10,828	(11,809)
Proprietary Type Funds:					
Enterprise Funds					
Water Fund	66,233	-	66,233	48,607	(17,626)
Sewer Fund	20,292	-	20,292	12,470	(7,822)
Landfill Fund	22,077	-	22,077	22,068	(9)

CITY OF LEBANON
Lebanon, Kansas

Schedule 2-1
Page 1 of 2

SCHEDULE OF CASH RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET
For the Year Ended December 31, 2011

GENERAL OPERATING FUND

	Actual	Budget	Variance Over (Under)
CASH RECEIPTS			
Taxes			
Ad Valorem Tax	\$ 54,114	\$ 56,994	\$ (2,880)
Delinquent Tax	1,129	-	1,129
Motor Vehicle Tax	10,006	10,879	(873)
Recreational Vehicle Tax	250	250	-
16/20M Vehicle Tax	327	312	15
Intangibles Tax	2,502	2,271	231
Neighborhood Revitalization Rebate	142	-	142
Lot Cleanup	287	-	287
Dog Tags	720	-	720
Sale of Assets	1,500	-	1,500
Tax Refund	1,011	-	1,011
Insurance Refund	2,506	400	2,106
Library	6,463	6,512	(49)
Franchise Fees	9,465	10,000	(535)
Petty Cash	15	-	15
Community Center Rent	180	-	180
Licenses	-	800	(800)
Interest Income	51	200	(149)
Miscellaneous	2,034	1,400	634
Reimbursements	8,115	-	8,115
	<u>100,817</u>	<u>\$ 90,018</u>	<u>\$ 10,799</u>
EXPENDITURES			
Salaries	21,860	\$ 19,000	\$ 2,860
Employee Benefits	-	12,000	(12,000)
Utilities	9,170	8,000	1,170
Social Security & Medicare	10,558	-	10,558
Street Lights	6,136	6,500	(364)
Fuel	3,932	5,500	(1,568)
Tax	1,567	1,985	(418)
Parts	10,643	6,500	4,143
Attorney	293	1,000	(707)
Brick Imprinting	6,075	-	6,075
Insurance & Bonds	7,402	5,500	1,902
Miscellaneous	3,169	-	3,169
Contractual	1,884	-	1,884
Equipment	-	35,298	(35,298)

CITY OF LEBANON
Lebanon, Kansas

Schedule 2-1
Page 2 of 2

SCHEDULE OF CASH RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET
For the Year Ended December 31, 2011

GENERAL OPERATING FUND

	<u>Actual</u>	<u>Budget</u>	<u>Variance Over (Under)</u>
EXPENDITURES (Cont.)			
Outgoing Transfer			
Capital Improvements Fund	<u>\$ 17,104</u>	<u>\$ -</u>	<u>\$ 17,104</u>
Total Expenditures	<u>99,793</u>	<u>\$ 101,283</u>	<u>\$ (1,490)</u>
Cash Receipts Over (Under) Expenditures	1,024		
UNENCUMBERED CASH, January 1, 2011	<u>5,539</u>		
UNENCUMBERED CASH, December 31, 2011	<u>\$ 6,563</u>		

CITY OF LEBANON
Lebanon, Kansas

Schedule 2-2

SCHEDULE OF CASH RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET
For the Year Ended December 31, 2011

LIBRARY FUND

	<u>Actual</u>	<u>Budget</u>	<u>Variance Over (Under)</u>
CASH RECEIPTS			
Taxes			
Ad Valorem Tax	\$ 4,315	\$ 4,545	\$ (230)
Delinquent Tax	113	-	113
Motor Vehicle Tax	1,046	1,155	(109)
Recreational Vehicle Tax	26	27	(1)
16/20M Vehicle Tax	33	33	-
Neighborhood Revitalization Rebate	15	-	15
Total Cash Receipts	<u>5,548</u>	<u>\$ 5,760</u>	<u>\$ (212)</u>
EXPENDITURES			
Appropriation	<u>5,548</u>	<u>\$ 6,380</u>	<u>\$ (832)</u>
Cash Receipts Over (Under) Expenditures	-		
UNENCUMBERED CASH, January 1, 2011	<u>-</u>		
UNENCUMBERED CASH, December 31, 2011	<u>\$ -</u>		

CITY OF LEBANON
Lebanon, Kansas

Schedule 2-3

SCHEDULE OF CASH RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET
For the Year Ended December 31, 2011

SPECIAL CITY HIGHWAY FUND

	<u>Actual</u>	<u>Budget</u>	<u>Variance Over (Under)</u>
CASH RECEIPTS			
State Aid	\$ 6,132	\$ 7,240	\$ (1,108)
Miscellaneous	80	-	80
	<u>6,212</u>	<u>7,240</u>	<u>(1,028)</u>
Total Cash Receipts	<u>\$ 6,212</u>	<u>\$ 7,240</u>	<u>\$ (1,028)</u>
EXPENDITURES			
Salaries	90	\$ 1,743	\$ (1,653)
Insurance	2,357	1,500	857
Supplies	961	2,125	(1,164)
Fuel	2,098	-	2,098
Parts	373	-	373
Materials	-	2,100	(2,100)
	<u>5,879</u>	<u>\$ 7,468</u>	<u>\$ (1,589)</u>
Total Expenditures	<u>5,879</u>	<u>\$ 7,468</u>	<u>\$ (1,589)</u>
Cash Receipts Over (Under) Expenditures	333		
UNENCUMBERED CASH, January 1, 2011	<u>1,428</u>		
UNENCUMBERED CASH, December 31, 2011	<u>\$ 1,761</u>		

CITY OF LEBANON
Lebanon, Kansas

Schedule 2-4

SCHEDULE OF CASH RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET
For the Year Ended December 31, 2011

FIRE FUND

	<u>Actual</u>	<u>Budget</u>	<u>Variance Over (Under)</u>
CASH RECEIPTS			
Township Charges	\$ 7,279	\$ 9,600	\$ (2,321)
EXPENDITURES			
Utilities	2,874	\$ 2,500	\$ 374
Parts	265	1,500	(1,235)
Insurance	3,991	1,500	2,491
Fuel	1,043	3,000	(1,957)
Street	-	500	(500)
Lease for Truck	-	6,181	(6,181)
Miscellaneous	460	-	460
Dues	50	500	(450)
Equipment	2,145	6,956	(4,811)
Total Expenditures	<u>10,828</u>	<u>\$ 22,637</u>	<u>\$ (11,809)</u>
Cash Receipts Over (Under) Expenditures	(3,549)		
UNENCUMBERED CASH, January 1, 2011	<u>4,847</u>		
UNENCUMBERED CASH, December 31, 2011	<u>\$ 1,298</u>		

CITY OF LEBANON
Lebanon, Kansas

Schedule 2-5

SCHEDULE OF CASH RECEIPTS AND EXPENDITURES - ACTUAL
For the Year Ended December 31, 2011

FIRE DONATION FUND

	<u>Actual</u>
CASH RECEIPTS	
Donations	<u>\$ 17,702</u>
EXPENDITURES	
Truck Payment	6,415
Equipment	270
Parts	774
Supplies	<u>139</u>
Total Expenditures	<u>7,598</u>
Cash Receipts Over (Under) Expenditures	10,104
UNENCUMBERED CASH, January 1, 2011	<u>4,291</u>
UNENCUMBERED CASH, December 31, 2011	<u><u>\$ 14,395</u></u>

CITY OF LEBANON
Lebanon, Kansas

Schedule 2-6

SCHEDULE OF CASH RECEIPTS AND EXPENDITURES - ACTUAL
For the Year Ended December 31, 2011

CAPITAL IMPROVEMENTS FUND

	<u>Actual</u>
CASH RECEIPTS	
Reimbursements	\$ 13,492
Incoming Transfers	
General Operating Fund	17,104
Landfill Fund	<u>1,296</u>
Total Cash Receipts	<u>31,892</u>
EXPENDITURES	
Contractual Services	10,760
Commodities	16,421
Capital Outlay	<u>13,493</u>
Total Expenditures	<u>40,674</u>
Cash Receipts Over (Under) Expenditures	(8,782)
UNENCUMBERED CASH, January 1, 2011	<u>77,096</u>
UNENCUMBERED CASH, December 31, 2011	<u><u>\$ 68,314</u></u>

CITY OF LEBANON
Lebanon, Kansas

Schedule 2-7

SCHEDULE OF CASH RECEIPTS AND EXPENDITURES - ACTUAL
For the Year Ended December 31, 2011

COMMUNITY CENTER FUND

	<u>Actual</u>
CASH RECEIPTS	
Donations	\$ 57,000
Federal Aid	<u>392,149</u>
Total Cash Receipts	<u>449,149</u>
EXPENDITURES	
Contractual	489,362
Administrative Activities	<u>1,768</u>
Total Expenditures	<u>491,130</u>
Cash Receipts Over (Under) Expenditures	(41,981)
UNENCUMBERED CASH, January 1, 2011	<u>40,486</u>
UNENCUMBERED CASH, December 31, 2011	<u><u>\$ (1,495) *</u></u>

* See Note 5 (Cash Basis Exception)

CITY OF LEBANON
Lebanon, Kansas

Schedule 2-8

SCHEDULE OF CASH RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET
For the Year Ended December 31, 2011

WATER FUND

	Actual	Budget	Variance Over (Under)
CASH RECEIPTS			
Charges to Customers	\$ 47,631	\$ 50,000	\$ (2,369)
Overhead Water	225	200	25
Water Deposits	960	400	560
Meter Pits	400	100	300
Turn on Fees	130	150	(20)
Parts Sold	197	-	197
	<u>49,543</u>	<u>\$ 50,850</u>	<u>\$ (1,307)</u>
EXPENDITURES			
Payroll Schooling	20,268	\$ 19,000	\$ 1,268
Taxes	2,380	1,800	580
Refund Deposits	1,062	150	912
Returned Checks	126	500	(374)
Rural Water & Utilities	8,551	11,000	(2,449)
Water Leases	25	1,200	(1,175)
Water Sample	704	1,500	(796)
Capital Outlay	-	19,683	(19,683)
Supplies & Parts	7,216	1,900	5,316
Fuel & Propane	2,423	4,500	(2,077)
Insurance	5,852	5,000	852
	<u>48,607</u>	<u>\$ 66,233</u>	<u>\$ (17,626)</u>
Cash Receipts Over (Under) Expenditures	936		
UNENCUMBERED CASH, January 1, 2011	<u>4,956</u>		
UNENCUMBERED CASH, December 31, 2011	<u>\$ 5,892</u>		

CITY OF LEBANON
Lebanon, Kansas

Schedule 2-9

SCHEDULE OF CASH RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET
For the Year Ended December 31, 2011

SEWER FUND

	<u>Actual</u>	<u>Budget</u>	<u>Variance Over (Under)</u>
CASH RECEIPTS			
Charges to Customers	\$ 11,702	\$ 11,000	\$ 702
Rent	180	180	-
Deposits	<u>55</u>	<u>-</u>	<u>55</u>
Total Cash Receipts	<u>11,937</u>	<u>\$ 11,180</u>	<u>\$ 757</u>
EXPENDITURES			
Salaries & Wages	3,558	\$ 3,500	\$ 58
Insurance	-	150	(150)
Cleaning	256	600	(344)
Supplies	7,795	550	7,245
Recertification	225	500	(275)
Fuel	622	3,000	(2,378)
Return Checks	14	50	(36)
Capital Outlay	<u>-</u>	<u>11,942</u>	<u>(11,942)</u>
Total Expenditures	<u>12,470</u>	<u>\$ 20,292</u>	<u>\$ (7,822)</u>
Cash Receipts Over (Under) Expenditures	(533)		
UNENCUMBERED CASH, January 1, 2011	<u>1,600</u>		
UNENCUMBERED CASH, December 31, 2011	<u>\$ 1,067</u>		

CITY OF LEBANON
Lebanon, Kansas

Schedule 2-10

SCHEDULE OF CASH RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET
For the Year Ended December 31, 2011

LANDFILL FUND			
	<u>Actual</u>	<u>Budget</u>	<u>Variance Over (Under)</u>
CASH RECEIPTS			
Salaries	\$ 23,236	\$ 22,040	\$ 1,196
Deposits	<u>180</u>	<u>-</u>	<u>180</u>
Total Cash Receipts	<u>23,416</u>	<u>\$ 22,040</u>	<u>\$ 1,376</u>
EXPENDITURES			
Salaries	3,081	\$ 5,000	\$ (1,919)
Returned Checks	25	100	(75)
Trash Hauling	17,103	14,500	2,603
Water Analysis Ads	-	727	(727)
Supplies	180	250	(70)
Fuel	383	1,500	(1,117)
Outgoing Transfer			
Capital Improvements Fund	<u>1,296</u>	<u>-</u>	<u>1,296</u>
Total Expenditures	<u>22,068</u>	<u>\$ 22,077</u>	<u>\$ (9)</u>
Cash Receipts Over (Under) Expenditures	1,348		
UNENCUMBERED CASH, January 1, 2011	<u>1,114</u>		
UNENCUMBERED CASH, December 31, 2011	<u>\$ 2,462</u>		